

**Point Loma High School – Pointer Association
General Session Meeting
Meeting Minutes
March 13, 2017, 6:00 p.m.**

Respectfully Submitted by: Donna Schmidt, Secretary

In Attendance:

PLHS PA Officers:

Brant Brockett, President
Scott Deschenes, VP of External
Tacy Armstrong, VP of Internal
Tom Xitco, Treasurer
Donna Schmidt, Secretary

PA Board of Directors:

Alisa Barba, Public Relations Director
Tiffany DaSilva, Communications Director
Angelica Wilson, Arts Booster Director
Julie Bass, Athletics Booster Director

PLHS Representatives and PLHS Staff: Hans Becker, Principal, Sarah Brandl (Counseling), Alex Van Heuven (Athletics)

PA Members: Vicki Moats, Terri Webster, Karen Duvall Meyer, Paula Cohen, Becky Rhea, Andrea Justus, Jen Doud, Jennifer Hartz, Saskia Snyder, Jason Smith

Call to Order: Meeting called to order at 6:09 p.m. by Brant Brockett, President.

I. Introductions and General Business:

Introductions: Attendees introduced themselves to the group.

Open Positions: Two PLHS PA Board-level positions remain open: Fund Raising Director and Activities & Projects Director.

Meeting Minutes: The meeting minutes are uploaded to the digital filing cabinet. The following meeting minutes were reviewed and the following actions were taken. There was a motion by Angelica Wilson and seconded by Scott Deschenes to approve the minutes of the PLHS PA Board of Directors and General Session Meeting, dated February 13, 2017 as written. Motion carried unanimously with all in favor, none opposed, none abstained.

II. School Reports

Principal's Report Hans Becker

- Provided update on mapping of campus for site modernization plans.
- Unbroken Dance Performance in Performing Arts Centre on March 16-18.
- ROTC passed recent review.
- Met with School Site Council site plan to establish goals for the school.
- Noted 98.6% PLHS graduation rate.

- 2017-18 budget – hopeful that PLHS will not lose any positions but the SDUSD issued pink slips to some positions within PLHS. SDUSD offering retirement incentive program which may help
- Met with SDUSD Director of Maintenance to review the state of the campus and has a commitment to clean and repair the campus over the summer. Discussion ensued regarding the state of the bathrooms, classrooms and landscaping for the campus in the hopes that PLHS can be better maintained and clean on a regular basis, with attention to potential safety hazards.
- Discussion of “self-help” projects was held.
- Grad Night tickets go on sale next week.
- Academic League has had a great season, including the JV team that has been undefeated.

Faculty Representative Report

- Principal Becker noted spirit days next week.

ASB Report

- No report

Head Counselor Report –Sarah Brandl

- Course requests from students for 2017-18 were entered into the PowerSchool portal and the Counseling Office is in the process of building the master schedule. Questions were raised about parental review and approval of course selections by students.
- AP exams on sales until 3/20/2017.
- Coffee with Counselors scheduled for 3/21 at 9:00 a.m.
- 10th Grade event scheduled in evening of 3/22 to review PSAT results.

Athletic Director Report –Alex Van Heuven

- Winter sports have ended and noted two all-CIF athletes.
- Spring sports tryouts are over. Spring teams are very large this year with 210 students on Track & Field. Completing grade check when grading period is over to determine eligibility.
- Pep rally set for 4/21.
- Construction on the field is ongoing – day events only – no lights and using portable PA system until construction is completed. Track being resurfaced to correct “sink holes” over Spring break.
- Spring physicals to be scheduled again this year in June in cooperation with POP and will be valid for June 2017 to June 2018. Athletic clearance process similar to last year – on-line with hard copy of physical required.
- ASB funded project for mural to be painted in place of pink wall next to track.

III. Treasurer’s Report – Tom Xitco

- Financials for the PLHS-PA were presented as of February 28, 2017.
- Audit completed by Kirsten Wade for 2015-16 year. Finalizing cover letter to submit to Board of Directors to accept audit findings. Tax returns are completed.

IV. VP Internal Report – Tacy Armstrong

- Tacy and Vicki Moats are part of website update committee to update PLHS website, working with Hans Becker and PLHS stakeholders.
- Discussion was held about Green Scholarship from Recycling (ink cartridge) program. \$250 scholarship expected to be given out in 2017 from funds from this program – requires written essay as part of the students' application. NJROTC may take over the recycling program in the future and will use funds generated for NJROTC program going forward.
- JROTC wishes to establish a Booster under the Arts Booster umbrella, and they are completing the necessary forms. A motion was made by Tacy Armstrong and seconded by Vicki Moats to approve a new JROTC booster under the Arts Booster Director. Motion carried unanimously with all in favor, none opposed, none abstained.
- Discussion was held about tickets such as Disneyland that are given only once per year to requesting non-profit. Disneyland tickets will be reserved for the Pointer Association fund raising programs to benefit all PLHS students.
- On May 11th the Faculty/Staff Appreciation event will be held in the small gym.
- End of the year PLHS PA party and volunteer service awards to be hosted and planned by Jen Doud.
- Discussion was held regarding a better location on campus to hang class banners.

Director & Chair Reports (Internal)

Athletic Boosters Director – Julie Bass

- Multiple fund-raisers happening in Athletic boosters – reference details in e-Blasts.

Protect Our Pointers Director – Eleanor Snyder

- No report

Arts Boosters Director– Angelica Wilson

- Improv Show and Unbroken Dance Showcase coming up in March. Sweet Charity Musical April 27-29.
- Marching band will be performing at the Padres game on April 18.
- Rhapsody is scheduled for May 12th at Humphreys.

V. Vice President of External Report – Scott Deschenes

- Bite of Point Loma meeting held earlier; update to be provided by Karen Duvall Meyer.
- Gifts and Grant Awards have been approved and utilization of funds in process. Reminder to those faculty and staff members who haven't requested funds yet to move forward and scan and send their requests to Laurie Benham.
- Three large lab tables that were donated by Qualcomm have been picked up and delivered to the school.
- Discussion was held regarding the request for funds to finish improvements to the big gym—specifically the sound system which includes four speakers. A motion was made by Scott Deschenes and seconded by Angelica Wilson, to approve a request for \$2008.76 for speakers and related items to complete the sound system for the big gym. Motion carried unanimously with all in favor, none opposed, none abstained.

Director & Chair Reports (External)

Director of Communications (Tiffany DaSilva / Vicki Moats)

- Noted Bite of Point Loma and upcoming performing arts events.

Director of Public Relations – Alisa Barba

- No report.

Bite of Point Loma Chair Update – Karen Duvall Meyer

- An update was given on the Bite of Point Loma event scheduled for Tuesday, May 2nd, at Liberty Station from 5:30-8:30 p.m. The action items from the meeting held outlined many tasks that need to be completed including signing up participation restaurants, requesting and securing donations for the on-line auction and day of event raffles (Gina Vargus leading this effort), promotional materials, setting up the auction site (will be using 32 auctions again this year), help on the day of the event setting up, etc. A request for front row tickets to graduation and parking needs to be made in writing to Principal Becker. Paula Cohen volunteered to set up the auction. Becky Rhea volunteered to update the donation and sponsor forms for this year's event. Andrea Justus will coordinate printing the banners and event marketing materials with Kelly Greene. A number of other people agreed to help with the event and more volunteers are needed. It was noted that PLHS music program will provide music for the event.

Alumni Association Director– Kim Jessop-Moore

- No report

Giving Campaign Chair – Diane Sullivan

- No report

Scholarships – Andrea Loewer

- No report

Volunteer Programs Chair – Upcoming Activities – Laura Verhees

- No report

VI. New Business, Roundtable, Announcements

- Discussion was held on purchasing donor management software which could be used for online auctions, fund-raising event set up & ticket sales, donor management, etc., for the PA and Boosters. Becky Rhea will look into these types of charity software programs.

Adjournment: The meeting adjourned at 6:55 p.m.

Upcoming Pointer Association Meetings (held in PLHS Library), 2nd Monday of each month:

Monday, April 10, 2017, 6:00 p.m.
Monday, May 8, 2017, 6:00 p.m.
June 2017 - Year-End PA Social – Date TBD